

Cautions to prevent the spread of COVID-19 infection

(Valid from March 31, 2020 to April 27, 2020)

To start the new Academic Year 2020, the university is taking preventive measures to prevent further spread of the COVID-19 infection. Until the lectures start, all the students and faculties need to monitor one's health condition and please refrain from nonessential and non-urgent outgoing to prevent from being a cluster infection here at Tokyo University of Agriculture (Tokyo NODAI). The laboratory activities or extracurricular activities are prohibited from March 30 to April 27, 2020. Only if the activity is essential, please follow the instruction below.

For Students

1) All lectures

Canceled.

2) Laboratory activities (only if it is essential)

- Hand sanitizers must be provided at the entrance of each laboratory.
- Keep in a small group including advisors.
- Keep the activity at the minimum and prepare the environment where you can take 1-meter distance from others.
- Open windows to change the air at least once in a half-hour.
- Keep 1-meter distance from others when you do experiments or take care of animals/ plants.

3) Extracurricular activities

Follow the instructions by the Student Affairs Division.

For Faculty and Staff members

1) Work at lecture halls, laboratories and offices

- Hand sanitizers must be provided at the entrance of each room.
- Try to prevent sitting face to face.
- Open windows to change the air at least once in a half hour.
- Depends on the working environment, allow flexible-time work schedules.

2) Meetings

- Try to prevent sitting face to face.
- Open windows to change the air at least once in every half-hour.
- The maximum number of participants should be lower than 30.
- Meetings last less than 60 minutes.
- If the aim of the meeting is to share or confirm the information, use the faculty portal site instead of a meeting.

For both Students, and Faculty and Staff members

1) Overseas business trip

- Prohibited.

- Anybody who have come back from overseas, stay at home for 2 weeks (faculty and staff members can apply for special leave).
- 2) Daily commuting and traveling in Japan
- Be encouraged to gargle, wash hands, wear facemasks, and alcohol-disinfect.
 - Refrain from nonessential and non-urgent outgoings.
 - Carefully check your physical conditions such as taking temperatures daily and staying at home when you have a fever.
- 3) Cafeterias
- Try to prevent sitting face to face.

If you or your family members are infected or suspected to be infected

- If the symptoms of a cold or fever (more than 37.5 degrees) continue for 2 days (including when you need to take antipyretic drugs), do not go to the campus and contact your supervisor or the section chief.
- If you have an underlying disease (diabetes, heart failure, respiratory disease (chronic obstructive pulmonary disease, etc.)), if you are on dialysis, or are using immunosuppressant or anticancer drugs, If you have malaise or breathlessness (dyspnea), do not go to the campus and contact your supervisor or the section chief.
- If the PCR test result is positive, commuting to campus is strictly prohibited for two weeks (faculty and staff members can apply for special leave).
- The entire floor and common spaces where the infected person will be closed until the disinfection work is done.
- If any cases of infection detected, that information will be disclosed on our website to prevent secondary infections inside and outside the university.
- If you suspect to be in close contact with an infected person, contact your supervisor and refrain from going to the campus (faculty and staff members can apply for special leave).
- In a case of infection and/or suspicion of infection, when its recovery is confirmed, contact your supervisor or the section chief and submit the health monitoring sheet, and get permission to go to the campus.

Contact points

- 1) In cases of infection and/or suspect of infection of students/faculty and staff members or its family members
- Setagaya Campus: 健康（けんこう）サポートセンター Health Promotion Center 03-5477-2231
 - Atsugi Campus: 保健室（ほけんしつ） School Clinic 046-270-6622
 - Hokkaido Okhotsk Campus: 医務室（いむしつ） Doctor's Office 0152-48-3817
- 2) Other consultations and communications
- Regarding student activities
 - Setagaya: 学生課（がくせい課） Student Affairs Division 03-5477-2228
 - Atsugi: 学生教務課（がくせいきょうむか） Student and Academic Affairs Division 046-270-6225
 - Hokkaido Okhotsk: 学生教務課（がくせいきょうむか） Student and Academic Affairs Division 0152-48-3813
 - Regarding traveling abroad
 - グローバル連携（れんけい）センター Center for Global Initiatives 03-5477-2560
 - Other topics or topics related to faculty and staff
 - 総務部総務課（そうむぶそうむか） General Affairs Division 03-5477-2207